

**GREEN COUNTY HUMANE SOCIETY
MEETING MINUTES
WEDNESDAY, SEPTEMBER 9TH, 2009
6:30 PM**

The meeting was called to order by Paul Barrett, Board members present were Paul Barrett, Mary Jane Grenzow, Mick McClain, Chris Soukup, Tracey Pederson, Sue Curran, Barb Gerber, Yvonne Schutte, Tina Gilbert and Heidi Treuthardt. Members not present were Sherri Fiduccia. Others present were Jarrett Kelly and Tonya Kelly, Rhonda Schwarze, Michelle Kieffer and members of the public.

Secretary's Report: Heidi reported that the meeting minutes for August needed to be redone and resent due to computer difficulties. When done, the minutes will be put on file.

Treasurer's Report: The report was approved and put on file.

Shelter Director's Report: Tonya gave the animal numbers report. She has one outdoor adoption pending and she also reported that the cat special is going well.

Old Business

Aggressive Dog Task Force: Mick reported on training materials that Dr. Amy Hagen has been looking into. After all materials have been collected and reviewed by the task force a report will be presented to the board.

Spay and Neuter Program: Mary Jane read an update from Peggy Miller. The organization will be working with the Dane County Mobile Spay/Neuter clinic and focusing on cats for the first clinic. October 8th or 23rd are being considered. Volunteers are needed for the day and an on call vet for after hour's service. GCHSENAH.org is the website set up for program information. Approximately \$1500.00 is needed to fund the day which could alter up to 30 cats at no charge. Mary Jane made a motion that \$750.00 comes out of the SNAP fund and \$750.00 come from GCHS for the clinic. The motion was seconded by Sue Curran. The motion was voted on by a show of hands and passed unanimously.

Policy and Procedure: The board is meeting on September 16th to go over the newly finished policy and procedure manual. Each member is to print out their own copy and review it prior to the meeting.

Unfinished Business

Chris has had no other responses on bids for the annual audit. He will be resending the requests.

New Business

Mick spoke on credit card security language that will be added to the Policy and Procedure manual.

Tracy reported that she is putting together a Board of Director's Manual. This would benefit new board members and possibly would involve a training process for them.

Paul requested that a "Historian" position be created for GCHS. This volunteer position would be responsible for building and archive on the history of GCHS. Anyone interested is to contact him.

Paul presented prices and a design made by Bell Signs for lettering the shelter's van. Tonya explained to the board what the design would look like. Chris Soukup made a motion that \$182.00 be spent for detailing the van. The motion was seconded by Mick McClain and passed unanimously by a hand vote.

Barb Gerber questioned some of the financial reports. Chris explained the billing and payment procedures.

Committee Reports

Euthanasia – Tonya reported that one kitten was euthanatized due to medical issues.

Medical Advisory – Heidi reported that this committee will be working on the Spay/Neuter project with Peggy Miller.

Special Events – Mary Schmidt sent the board the event calendar for 2010. Contact her if anyone has questions.

Public Relations – Mary Jane reported on upcoming events that will be advertised. She said that baked goods are being sold on the first day of the fall garage sale. Donated baked goods are needed for the sale which is October 1st. The garage sale will run October 1st through October 3rd. She also reported that she is entering the Rachel Ray Essay contest that is open to no kill shelters.

Volunteers – Rhonda Schwarze introduced Michelle Keiffer, who will be helping the committee.

Policy and Procedures – Board meets Wednesday the 16th at the library to go over the completed manual.

Outdoor Adoptions – Jarrett reported that one adoption is in process.

Building and Grounds – Paul reported that Danton Studer is now mowing the lawn for his merit badge and Kyle Netzel has made a sitting bench and picnic table for the shelter.

The meeting was opened for public comment.

The meeting was adjourned at 7:29 for closed session.

These minutes were written and submitted by Heidi Treuthardt, Secretary.