

**GREEN COUNTY HUMANE SOCIETY  
BOARD MEETING MINUTES  
SEPTEMBER 10<sup>TH</sup>, 2008**

The meeting was called to order at 6:00 p.m. at the Monroe Public Library. Board members present were Paul Barrett, Mary Jane Grenzow, Chris Soukup, Tina Gilbert, Tracey Pederson, Sherri Fiduccia, Sue Curran, Mick McClain, Barb Gerber, Yvonne Schutte and Heidi Treuthardt. Others present were Angie Meyer, Robyn Christenberry and Richard Grahn

Robyn Christenberry, a representative of Schwan's, presented a fundraising plan for GCHS. The event would be one day and the profits are based on the dollars sold that day. Depending on the total amount sold, the donation percentage could range between 10 and 20 percent. Orders can be taken ahead of time and picked up that day or can be purchased the same day. If any pre orders are not picked up that day, GCHS is not responsible. It was agreed by the board to go ahead with the fundraiser with the possibility of having the pick up day be October 4<sup>th</sup> at the GCHS rummage sale. The special events committee will handle the details. Angie Meyer is taking order forms to the shelter for board members to pick up.

Richard Grahn, a local web developer, informed the board of a website he created to promote businesses and organizations of Green County. [www.GreenCountySpotlight.com](http://www.GreenCountySpotlight.com) is the name of the site and will also be used as a community center for discussion of community topics. He also said that coupons, ads and classifieds will soon be added. The site also has a business and service directory in which GCHS could have a full page for free. The page could have any information we wish to relay to the public and can be set up ourselves. The board thanked him for his time and it was agreed that this is worth looking into.

Secretary's Report—after a few minor changes, the August minutes was accepted.

Treasurer's Report—Chris reported that Clarno Lumber has volunteered to take the aluminum cans in for us and then make sure that they are locked up when finished. Chris also mentioned that he is looking into prices of DSL, cell phones and landlines. He said that the cell phone contract is soon due and he will be looking into the prices of each service or possibly bundling them together. Our net income for August was \$102.70 with a net income of \$8089.80 for the year. After questions and discussion the treasurer's report was approved.

Shelter Director's Report—the report was handed out to board members since Tonya was on vacation. The board read that in August there were 31 incoming cats 24 outgoing. There were 26 incoming dogs and 37 outgoing. Sept. 16 is the practice for walking the dogs in the Cheese Days parade. Volunteers are needed to get the dogs to the parade site. September 22 through 25 Tonya will be attending a shelter manager's workshop.

## Unfinished Business

The Paws on Parade committee is made up the John Baumann, Paul Barrett, Tonya Kelly, Mary Jane Grenzow and Angie Meyer. So far 85 dogs are signed up to walk. Everyone will be meeting at the fairgrounds at 11:30 a.m. More volunteers are needed to help with the event. Rebel soccer and The Monroe Theatre Guild is also helping out that day.

The board discussed what shelter dogs can be walked in the parade. The issue of taking dog aggressive and people aggressive dogs into the parade route was debated. A motion was made by Paul Barrett to not allow any dog aggressive dogs and people aggressive dogs in the Cheese Days parade. The motion was seconded and was passed by a board majority with 10 I's and one nay vote.

I was also discussed and decided that no funds would be needed for publicity for the parade.

The board training with Lynne Blinkenberg will be on September 25 at 6:30 p.m. at the lower level meeting room at the Amcore Bank. This training is for all GCHS board members.

Angie reported that Tracy, Barb, Sue, Mary Jane and herself met to discuss the Access database topic. She reported that there is a need to be able to share the database. Chris told us that Mike Sanders from the Monroe Clinic offered the clinic's services in helping with this database program. The contact person for the Clinic is Carrie Blum, who is looking into this for us, Angie will be contacting her soon.

Heidi presented a price list of items that the logo can be embroidered or screened on. The price quote is from Tracy Hamilton of Heartland Graphics. A motion was made and passed that \$50.00 be spent for a set up fee so that we can move ahead on this.

A motion was made and passed by the board to thank Katelyn O'Brien by giving her a sweatshirt with the logo she designed on it and a \$50.00 WalMart gift card. The gift card will be donated by Chris Soukup.

## Committee Reports

Executive—Paul reported that the employee review forms have been remade in cooperation with the Swiss Colony's HR department.

Volunteers—Angie reminded everyone of the volunteer orientation in October but most of her time right now is being devoted to Paws on Parade.

Special Events—Barb reported that the dog/car wash made \$537.00. The PDC golf outing brought in \$1220.00. The Festival of Trees is December 6 at 6:00 at the Ludlow Mansion. Each nonprofit group can have no more than 12 silent auction items.

Strategic Planning Committee—Tracy reported that the committee is looking at budget issues, long range goals, expectation of staffing and business planning for a new shelter.

Strategic plans of other shelters are being looked at. Yvonne accepted Tracy's offer to be a member of the committee.

Financial Development—Tracy reported that 34 foundations have been found that donate to humane societies. She is making a spreadsheet of these organizations. Yvonne gave Tracy some information on an organization she found for a possible grant. An appeal letter is going out October 23<sup>rd</sup> for the fall membership fundraiser. A Browntown resident and family member of the Dr. Scholl Foundation gave GCHS a \$3000.00 check after meeting and talking with on the shelter's employees. How to use this donation was discussed.

Public Relations—there was a blossom about Paws on Parade in the Times last week. A letter to the editor has been written about the deadline for outdoor adoptions coming up at the end of September. The website is almost finished and MJ is looking onto a host for the site. The story about the new logo and Katelyn will be coming up in local papers soon. The board recognized and commended a generous donation of \$500.00 from Maurices and another large donation of goods by Curves that they collected from their members.

Membership—Sue reported that 27 renewals were sent on September 1<sup>st</sup> and so far we have gotten back 5. There were 6 returned from the July renewals sent out. We have gained 2 new sponsors and Sue informed us that the click and pledge program will be updated after it is in the new website.

Policies and Procedures—Mick had questioned the present wording of the surrender policy. He felt that the wording is not what it should be. After board discussion, it was agreed by the board that the policy will now say that GCHS does not take surrendered or trapped animals.

Outdoor Adoptions—Yvonne reported that one outdoor dog application has been denied due to discrepancies in the application. The board discussed that further public education is needed to get the word out about the outdoor adoption policy.

Adoption Follow Up—Tina reported that Tracy Thompson has volunteered to be on the committee. Most of the calling is now up to date. Tina and Tracy also volunteered to go to Petsmart once a month starting in October.

SNAP—there is \$3000.00 left in the fund. MJ suggested that we get the word out to the public that this program is available. It was briefly discussed about changing what the funds could be used for. Such as, possibly helping qualified applicants with veterinary expenses etc.

Medical Advisory—has not yet met.

Euthanasia—Yvonne reported that one dog has been put down due to health reasons.

There were no topics for the closed session. The meeting was adjourned at 9:00 p.m.  
The next meeting will be October 8 at 6:00 at the Monroe Public Library.

These minute were written and submitted by Heidi Treuthardt, Secretary.