

GREEN COUNTY HUMANE SOCIETY  
BOARD MEETING MINUTES  
OCTOBER 8<sup>th</sup>, 2008  
6:30 P.M.

Members present were Paul Barrett, Sue Curran, Tina Gilbert, Yvonne Schutte, Barb Gerber, Chris Soukup, Mary Jane Grenzow, Mick McClain, Sherri Fiduccia, Tracey Pederson and Heidi Treuthardt. Others present were Tonya Kelly, Jarrett Kelly and Angie Meyer.

A motion was made and passed to accept the secretary's report.

After going over the treasurer's report, questions were discussed. A motion was made to accept the report and was passed.

Shelter Director's report—Tonya reported on what she learned at the training seminar in Peoria. She also reported that a customer service class has been set up for November 19th at 3:30. This training will be mandatory for all shelter employees. Staff meetings will be held every third Wednesday from 3:00 to 4:00 p.m. An incoming and outgoing animal report for September was distributed to the board.

Unfinished Business

Angie Meyer reported on Paws on Parade. She estimated that 120 to 150 dogs participated. The board discussed the success of the event.

Paul reminded board members that the next board training session will be October 30th from 6:30 to 8:30 at Amcore Bank.

Garage sale proceeds were close to \$2300.00. Sherri Fiduccia recommended that we have shelter animals on display along with T- shirts with the GCHS logo at future sales. She also recommended that the Schwan's fundraiser sale be held all three days of the garage sale. The board recognized and thanked Geri Barthoff and Kathy Dreikosen for all their hard work.

New Business

A budget for special events was discussed. Plans for events must be presented to the board with a detailed report ahead of time for the money to be approved. The annual budget was discussed. Any board member that would like to submit items for the new budget must send them to Paul by the November board meeting or bring it to the meeting.

Mary Jane questioned the use of the "smart addressing" program available through the post office. Yvonne is looking into it.

## Committee Reports

Volunteers—Angie Meyer reported that she is meeting with Tonya to discuss setting up the volunteer program. Volunteer orientation is Saturday, November 15<sup>th</sup> at the library. She also reported that she is still looking for a volunteer to help set up the database program.

Special Events—Help is needed for the Festival of Trees. Contact Barb or Mary if you can help. Plans for 2009 include so far Pedal for Paws, St. Patrick's Day and Beast Bash.

Financial Development—Tracy reported that the year end fund raising letter will be going out the beginning of November.

Public Relations—Mary Jane reported that the new signs are up at the shelter. The website is up to review for final changes. Changes can be sent to Mary Jane by Saturday, October 11<sup>th</sup>. Any additional information can be added in the future. The newsletter deadline is October 31<sup>st</sup>.

Membership—Sue reported on renewals sent out and returned. She is also working on updating the click and pledge program.

Policy and Procedures—Mick reported on the various areas that he is working on. Tonya is changing and adding to some of the sections and getting them to Mick. Tonya is also going to work with the Executive committee on writing a job description for the animal health position.

Building and Grounds—Paul reported that the floor drain is being winterized and that Chris needs to mow the lawn.

Building Committee—The Community Improvement Committee met October 7. Two city council members toured the prospective site. The committee voted to discuss the issue at the city council meeting October 21<sup>st</sup>.

Outdoor Homes—Yvonne reported that two dogs were adopted last month.

Adoption Follow Up—Tina and committee members are continuing to make calls.

SNAP—Paul reported that the quarterly check was received from the United Way.

Medical Advisory—Tonya reported that area veterinarians are getting back to her with dates to meet.

Euthanasia—Yvonne reported that one cat was put down due to severe medical problems.

Meeting was adjourned at 9:00 p.m. Next meeting is November 12<sup>th</sup>. The minutes were written and submitted by Heidi Treuthardt, Secretary.

