

**GREEN COUNTY HUMANE SOCIETY
MEETING MINUTES
WEDNESDAY, MAY 13TH, 2009**

The meeting was called to order by Paul Barrett at 6:30. Board members present were, Paul Barrett/President, Mary Jane Grenzow/Vice President, Chris Soukup/Treasurer, Heidi Treuthardt/Secretary, Sherri Fiduccia, Tracey Pederson, Sue Curran, Tina Gilbert, Barb Gerber, Yvonne Schutte and Mick McClain. Members of the public were present. Paul stated that the public comment portion of the meeting will be at the end of the meeting as stated on the agenda.

Secretary's Report-Changes to the April minutes were discussed and a motion was made by Chris Soukup and seconded by Sue Curran to accept the minutes. Motion passed.

Treasurer's Report-Questions about the report were discussed. Tracey Pederson suggested that donations should be clarified. Tracey, Angie Meyer and Chris Soukup will meet with Donna Fenn to discuss what is reported on the monthly financial report. A motion to accept the Treasurer's report was made by Sue Curran and seconded by Tina Gilbert. Motion passed. Chris also stated that he is getting bids for the annual audit.

Shelter Director's Report-Tonya presented the monthly animal numbers to the board. Tonya reported on some upcoming events. She said there have been two incident reports put on file. She also said that Patti, Grant and Katana have been placed in foster pending adoption homes.

Unfinished Business

Mary Schmidt reported on the proceeds from the silent auction. The garage sale proceeds were presented.

Angie Meyer spoke about the voting procedure used at the annual meeting. Yvonne read a letter from a member who had concerns about the voting process during the annual meeting. These issues were discussed by the board. Tracey Pederson stated to the board that this discussion was unproductive and that from now on all comments and questions regarding these issues should be directed to Dan Barthoff.

The policy and procedures listening session for the no-kill and euthanasia sections will be June 17th at 6:30 and the library. Mick said that he is still waiting for input on one section yet. Amy Hagen and Tonya will be meeting in June 1st to finish the section.

New Business

Board procedure-The board voting procedure was discussed. Mary Jane made a motion that roll call voting should be in place for all voting. The motion was seconded by Sue Curran. Motion was not voted on. Using a form with all board members names was discussed. Mary Jane made a motion to table this issue until the next meeting. It was seconded by Sue Curran.

Committee election process-the process of selecting committee members and chairmen was discussed by the board. Sue Curran suggested that a task force be used to look into this process.

Code of conduct-Tracey Pederson gave each board member a code of conduct to sign. She also stated that she had not received any input from board members when creating it.

Board structure-Three nominating committee members need to be selected. Tracey Pederson suggested that no incumbents be on future nominating committees and that an information packet be made by the board policy committee on nominating requirements. Yvonne Schutte, Barb Gerber, Tina Gilbert and Sue Curran are up for re-election in 2010. Motions were made and passed that the following people be members of the nominating committee: Tracey Pederson, motion made by Sherri Fiduccia and seconded by Tina Gilbert; Sherri Fiduccia, motion made by Chris Soukup and seconded by Tina Gilbert and Mary Jane Grenzow, motion made by Mick McClain and seconded by Paul Barrett. The euthanasia committee will consist of one board member, one non board member and one vet consultant. Motions were made and passed for the euthanasia committee members: Yvonne Schutte, nominated by Barb Gerber seconded by Tracey Pederson; Chris Ries, nominated by Yvonne Schutte, seconded by Tina Gilbert and Tonya Kelly, nominated by Yvonne Schutte, seconded by Chris Soukup. Mick McClain abstained from voting. The addition of members to this committee will be discussed at the next meeting.

Standing committees-It was discussed that all standing committee chairmen be chosen by the board. Sherri Fiduccia nominated Tracey Pederson for chairman of the nominating committee and was seconded by Mary Jane Grenzow. Motion passed. Heidi Treuthardt nominated Tonya Kelly for chairman of the euthanasia committee and was seconded by Tina Gilbert. Tracey Pederson nominated Yvonne Schutte and was seconded by Sue Curran. Tonya Kelly declined the nomination and Yvonne Schutte was voted committee chairman. Heidi Treuthardt and Mick McClain abstained from voting.

Special Events chairman-Sherri Fiduccia nominated Mary Schmidt, seconded by Sue Curran. Motion unanimously passed.

Public Relations chairman-Sherri Fiduccia nominated Mary Jane Grenzow was seconded by Tina Gilbert. Motion passed. Yvonne Schutte abstained.

Membership/Financial Development-Chris Soukup nominated Tracey Pederson, Mary Jane Grenzow seconded. Motion passed unanimously.

Outdoor Adoption chairman-Yvonne nominated Jarrett Kelly, seconded by Sue Curran. Motion passed unanimously.

Strategic Planning chairman-Tina Gilbert nominated Tracey Pederson, seconded by Yvonne Schutte. Motion passed unanimously.

Building and Grounds chairman-Sherri Fiduccia nominated Paul Barrett, seconded by Mary Jane Grenzow. Motion passed unanimously.

Volunteer chairman-Tina Gilbert nominated Angie Meyer, seconded by Sherri Fiduccia. Motion passed, Mary Jane Grenzow abstained.

Policy and Procedure-Sue Curran nominated Mick McClain, seconded by Tina Gilbert. Barb Gerber nominated Tonya Kelly, seconded by Yvonne Schutte. Motion was voted on by a show of hands. Motion passed with Mick McClain as chairman.

Medical Advisory chairman-Tracey Pederson nominated Heidi Treuthardt, seconded by Chris Soukup. Barb nominated Tonya Kelly, seconded by Yvonne Schutte. Motion was voted on by a show of hands. Motion passed with Heidi Teuthardt as chairman.

The By Law Task Force was put on hold until needed in the future.

Task Forces-Chris Soukup nominated Tracey Pederson as chairman, seconded by Mary Jane Grenzow. Motion passed. Sherri Fiduccia nominated Mick McClain as chairman of the Aggressive Dog Task Force, seconded by Chris Soukup. Barb nominated Jarrett Kelly, seconded by Yvonne Schutte. Motion was voted on by a show of hands. Motion passed with Mick McLain as chairman.

Mailing list policy-Tracey Pederson explained to the board that the membership list is public record, but that addresses and phone numbers should not freely be given out. She stated that the staff and board members should be educated on these procedures. Mary Jane said that the membership should be able to trust that their name and address only be used for official GCHS business. Tracey will be this information in the board policy manual.

Mary Jane brought up the suggestion of a member for a “Good will Committee”. She will be presenting more information at the next meeting.

Committee Reports

Euthanasia-Tonya reported that two cats and one dog were put down due to irreversible health conditions.

Special Events-Mary said the Pedal for Paws mailing went out last week. She reported on upcoming events including the Farmer’s Market on June 6th. She also reported that we will be hosting the beer tents for the concerts on the square this summer and for the summer fair on the square on Aug 8th. Paul is getting the permits. Barb reported on the proceeds from the Horseshoe. Mary Jane stated that she would like to look at the procedures for events that are hosted by third party. Mary Schmidt said she would get that information to her.

Public Relations-Mary Jane set the deadline for 5/30 for submissions to the newsletter. The newsletter will go out around mid June. Mary Schmidt and Angie Meyer are working on the spotlight submission.

Outdoor Adoption-Jarrett reported that two dogs and nine cats have gone to approved homes.

Volunteers-Angie Meyer asked the board for input on finding volunteers for events. Volunteers are needed.

Tracey Pederson suggested that the chairman of each committee submit their report to Paul six days prior to the monthly board meeting. Paul then can send each report out with the agenda. It was agreed by all that this change in procedure would save time at the monthly meetings.

Public Comment-Members of the public commented and asked questions about the nominating committee, the voting procedures and annual meeting procedures. Mary Jane stated that the absentee ballot procedure will be addressed.

The meeting was adjourned at 8:59 pm. The next meeting will be Wednesday, June 10th in the downstairs meeting room of the library.

These minutes were written and submitted by Heidi Treuthardt, Secretary.