

Green County Humane Society
Board of Directors Monthly Meeting
Wednesday, April 18, 2007

Board Roll Call: Tina Gilbert (President), Traci Thompson, Sharon Blohowiak (Secretary), Shawn Grass (Vice-President), Mike Jerge, Marsha Stanek, Yvonne Schutte

Absent: Marci Hensel, Tina Gilbert

Also present: Anita Disch (shelter manager), Brad Gilbert-employee, Barb Gerber

Location: Grace Lutheran Church, 15th Ave Monroe WI 53566

Vice-President Shawn Grass called the meeting to order at 6:40 pm.

AGENDA

A. Public Forum:

1. Brad Goplen presented some questions:
 - a. Will there be a spaghetti supper this year? We usually don't usually make money. Dicks charges per meal. Food usually is not enough.
 - b. Will we be selling candles? We are not selling candles right now. Anita says someone is saying we are selling them.
 - c. Will there be a washer/dryer at garage sale? Next weekend is the spring garage sale. Mike has them. They are worth a couple hundred. Are we doing pricing? Anita: should we price on large pieces? Mike donated them. How about \$200 a piece for them and if we can't get that much, we will donate them to the shelter. Mike will take them to shelter.
 - d. Garage sale: How to protect things from the weather? Anita is getting tents. Yvonne says she has access to a tent. If the sale is at the shelter, people can see the animals. We are holding the garage sale during the community garage sales day in Monroe. Should we move it to Bob's old Maytag sale? Where is it being advertised?
 - e. Shawn makes a motion to have garage sale 1225 31st avenue. Bob's old Maytag store. Bob's specialty services.

B. Approve Minutes:

1. Barb Gerber wrote them for March.
2. Farm Technology Days on Tuesday, Wednesday and Thursday, September 18, 19, 20.
 - a. Farm Technology Days: Do we have a spot? Anita is not sure that we have a spot.
 - b. Mike says that we will be paid by the hour. We need eight people a day to work. We are on the waiting list. The hours are 9:00 to 4:30.

- c. Mike is sure we are not in (as of a month ago, talked to Sherri Broge). Anita says we should check on it.
 - d. Sue G had been working on it before she got sick. Mike will take it over for the shelter.
3. Sharon made a motion to postpone approving the January minutes. Traci seconded. Motion carried
 4. Shawn made a motion to approve March minutes. Sharon second. Motion carried.

C. Treasurer's Position

1. Sue Grib passed away.
 - a. A plaque will be placed at the shelter in her honor. We should put something in the newsletter.
 - b. Traci wants the family to see the plaque and will put it up at the shelter.
2. Barb volunteered to do the treasurer's job for the summer.
 - a. Shawn would do in the interim if we can't find a treasurer.
 - b. Barb discussed it with other people who potentially could do it.
 - c. She is treasurer for two other groups. Mike: what is her term for the other treasurer positions? For a year for each. Barb is not sure if she could commit longer than summer.
 - d. Mike: could Barb do a portion of the job? She could take some of the responsibilities.
3. We now have non-profit QuickBooks for our accounting.
4. Should the treasurer be on the board? Board can hold treasurer accountable for their job. It is important that treasurer be at the meeting.
5. Position description and a new treasurer
 - a. Shawn will make a position statement for the treasurer and give to Barb.
 - b. Invite potential treasures to the next meeting. The treasurer has no control over policy and no voting privileges.
 - c. The treasurer job description will list jobs. We will determine how to break apart this position. Shawn will send it out to the board and ask for suggestions.
6. Should we look for a local person who is accountant??

D. New Business

1. Annual Meeting
 - a. The meeting is Wednesday, June 20. The meeting is 6:00 at Amcore Bank.
 - b. Biographies of members up for election have to be out by beginning of May. They need to be posted 60 days in advance
 - c. The meeting agenda should be posted 60 days in advance with the time, date and who is running for reelection. We have missed this date.
 - d. Biographies of who is running have to be posted 15 days in advance
 - e. The seats held by Tina, Traci and Yvonne are up.
 - f. Mike made a motion to move annual meeting to June 20, Traci 2nd. Motion carried.

- g. Possible location: Amcore Bank is not handicapped accessible. Should we move it to the library?
- h. We will post the agenda at the shelter.
- i. Shawn will send out biographies at the end of May.
- 2. Approve Business Plan
 - a. Missing 5 year projected money
 - b. Mike made a motion to accept revised business plan. Shawn 2nd. Motion carried.
 - c. Mike will send a word document of the business plan.

E. Old Business

- 1. United Way Grant
 - a. Traci will turn it in tomorrow. It is due March 20 but we were given extensions due to Sue Grib's death.
 - b. We need signatures on the grant.
- 2. Snap Voucher Program
 - a. This is financed by the United way and are restricted funds
 - b. All updated.

F. Fundraising

- 1. Garage Sale:
 - a. This was discussed previously during the public forum.
 - b. We are not getting drop offs and no plans have been made. The sale is not in the paper yet. Marsha will ask for volunteers in an email
 - c. The deadline was today for putting the sale on the citywide garage sale map.
 - d. Anita suggested we have a bake sale.
 - e. The fall garage sale is August 17, 18, 19.
 - f. Mike will find a location. Should have it at Mike's place because it is close to the fairgrounds.
 - g. Call Geri Bartholf to coordinate garage sale volunteers
- 2. Hot Dog Stand Dates-The dates are scheduled for June 3, July 1, August 19.
- 3. The Green County Fair starts on Wednesday, July 18.
- 4. The Balloon rally is June 16.
- 5. Beast buffet has an open house on June 9.
 - a. There will be small animal and horse owner workshops.
 - b. Beast buffet: Don, the owner, has damaged litterbags that he will deliver to us. There are 50 bags of multi-cat cat litter.
- 6. St Victor's festival is June 9 & 10.
- 7. Pedal for Paws
 - a. Sue Ross sent out brochures today.
 - b. The next planning meeting is in early May
 - c. We have passed out brochures to local businesses
 - d. We will make a list of potential sponsors from our database.

G. Managers Report Animal/Shelter updates

1. Anita showed pictures from shelter.
2. Numbers: 1 litter puppies 1 litter kittens. 1 litter abandoned
3. 7 kittens, 5 puppies, 122 available animals
4. Marsha made a motion: "We will ask full price, \$63, for kittens (up to 6 months); there is no fee for cats over 6 months; no 2 for 1 promotion." Traci 2nd. Motion carried. This fee structure will start immediately

H. Close Board Meeting @ 8:10 pm

I. Business presented by directors: None

J. Adjournment at 8:45 pm.