

Green County Humane Society  
Board of Directors Monthly Meeting  
Wednesday, November 15, 2006

Board Roll Call: Tina Gilbert (President), Traci Thompson, Sharon Blohowiak (Secretary), Shawn Grass (Vice-President), Mike Jerge, Marci Hensel

Absent: Marsha Stanek

Also present: Sue Grib (Treasurer), Anita Disch (shelter manager), Robin Douglas, Sarah Pahl and Brian Gray, Bradley Goplen, Yvonne Schutte

Location: Grace Lutheran Church, 15<sup>th</sup> Ave Monroe WI 53566

President Tina Gilbert called the meeting to order at 6:34 pm.

AGENDA

- A. Public Forum: No public comment
  
- B. Approve Minutes:
  - a. One change in October minutes: Donation was \$4000 instead of \$400.
  - b. Minutes approved for September meeting. Minutes approved for October with changes.
  
- C. Treasurer's Report:
  - a. Profit and Loss report: ICE (income, cost and expense)
    - i. This report shows actual income and expense as compared to budgeted income and expense. It is demonstrated in \$ changed and % change.
    - ii. We got \$15000 from public donations. We had \$20K total income. Cat adoptions are considered donations since cat adoptions are fee-less.
    - iii. Expenses totaled \$25K, with -\$4300 net loss. We had a \$13K payroll (3 payrolls) in October.
    - iv. There was no payroll tax in October since none were taken out until Nov. 2.
  - b. Profit and loss previous year
    - i. This report compares October of last year (2005) to October this year. We had \$2000 more revenue and \$2000 fewer expenses.
    - ii. We had a net loss of \$7300 in 2005. In 2006, a net loss of \$4300.
  - c. Comparison Jan to Oct 2005 and 2006
    - i. Public support +4000, total revenue -\$6200.
    - ii. Expense -\$11500

- d. Balance sheet
  - i. Checking, donations, Edward Jones interest, money market interest, paypal, cash
  - ii. Next month, Sue G. will report the restricted funds.
  - iii. \$19000 is what we have now (includes restricted funds).
- e. Bills
  - i. Monroe times: \$89.86 employee position ad
  - ii. workers comp (paid every 6 months)
  - iii. Will need \$4800 more
- f. Income
  - i. The county mailing has brought in \$4900 total but Marci deposited \$2000. We spent \$5200 and sent out 15,162 mailings.
  - ii. One time income:
    - 1. Donnelley foundation, Rod Disch put in hours and money was donated to the shelter.
    - 2. Dog days, a camp for dogs, donated money.
    - 3. Hills Science Diet food bags.

D. Old Business

- a. **Outdoor dog policy (indoor/outdoor policy)**
  - i. **Outdoor dog policy:**
    - A. **Breed appropriate for indoor and outdoor living.**
    - B. **Appropriate means of confinement and/or sufficient space for exercise.**
    - C. **Must have human companionship when owner is home.**
    - D. **All dogs for indoor/outdoor home must be micro chipped at owner's expense prior to adoption.**
    - E. **Prior to adoption, adoptee must agree to a home visit by a member of the outdoor dog committee of GCHS to confirm eligibility.**
  - ii. Committee will approve an application. Marci, Marsha and Mike are on the committee.
  - iii. Micro chipping is \$38. Could this stop someone from adopting?
  - iv. This should be a way to qualify owners not exclude owners. Is the owner willing to spend a little more for a dog?
  - v. Anita: will this keep the problem dogs with us longer? They are hard to find homes for.
  - vi. We will ask people to accept a \$40 fee and see if it deters people.
  - vii. The committee will approve a dog for outdoor adoption, with shelter input.
  - viii. The adopter will go through regular application practice.
  - ix. Mike motion, Traci 2<sup>nd</sup>, motion carried.
  - x. The policy starts tomorrow, Nov 16.
- b. Vet visit this weekend

- i. Lisa Holcomb is coming down this weekend. She will do 1 Saturday a month. Anita will show her around and Robin will talk to her. Ashley will help too. She will do no cats under 4 lbs. and she will do cats not spays.
- ii. She will work alone.
- iii. She works at Argyle veterinary service. We will put her name in newsletter and newspaper to give her some advertising.
- iv. Evansville will do two a month and they held a spay-a-thon.
- v. UW School of Veterinary Medicine has slots for surgeries. The animals for junior surgery are gone for a week, while animals for senior surgery are gone 2 days. Traci, Sharon and Colleen can take them up there.

E. New Business

- a. Employee job descriptions
  - i. We will discuss this in closed session with employees present.
- b. Fill empty board seat soon
  - i. The nomination committee is looking at different people and will have recommendations to board by next month.
  - ii. The committee is Marsha, Shawn and Traci.
  - iii. The board member cannot be an employee.
  - iv. We have eight board members currently.

F. Animal/Shelter updates

- a. Pit bull situation
  - i. We are holding two pit bulls from Brooklyn who were supposedly killing animals. The sheriff got both dogs. The male had a collar but no dogs. The female was thin and hungry. Both dogs were friendly.
  - ii. The dogs were allegedly vicious. The shelter staff found that they were very happy and excited for human contact.
  - iii. The sheriff's department is having them held since they supposedly killed some animals.
  - iv. Tina has been receiving emails from complaintent. This person says that we are allowing dangerous dogs to be adopted and says s/he will contact the media.
  - v. The DA may euthanize these dogs but will make a decision based on Tina and Anita's recommendation.
  - vi. The dogs have been released, and the male are already adopted.
  - vii. Their names are Sable and Batista.
- b. 10 puppies confiscated
  - i. Tina had sent a letter to board.
  - ii. There was an anonymous call to the shelter and they called the sheriff. An officer was sent to look.

- iii. There were 12 dogs all in house and the people were willing to turn over the puppies. They have not been charged yet but still could be. Their male and female dogs must be fixed in next 30 days. If they do not, the shelter will take the two adult dogs.
- iv. They were living in filthy conditions but in good health condition.
- v. The puppies were on the front page of the Monroe Times and we only have five puppies left out of 10.
- c. We currently have 165 cats and 41 dogs. These are only current animals and pending adoptions are included. This is not including fosters.
- d. Trailer progress
  - i. Anita and Robin came in on Saturday and painted and disinfected.
  - ii. Ashley and Kelsey also came in. Everyone donated their time and paid for supplies. They redid the third room in the trailer.

## G. Fundraising

- a. Festival of trees
  - i. The committee are not sending out tickets but sending out invitations instead.
  - ii. Interested persons should call the chamber of commerce to reserve your seat. It is \$25 a person.
  - iii. Festival of Trees is December 2, 5:00.
  - iv. Each organization is responsible for sending out invitations.
  - v. Mike is presenting our tree and will be a dealer.
- b. Petsmart Christmas photos
  - i. Dec 17 at petsmart
- c. igive.com
  - i. We have an account.
  - ii. 680 stores on website and you can sign up with password.
  - iii. By at online store and the stores donate 2-8% of total purchase.
  - iv. missionfish.org is another website where people can sell items on Ebay and donate proceeds to charity.
- d. Waukesha County
  - i. In October, "animal house beer and wine tasting" fundraising event with 500 people. They had a \$65000 estimated intake.
  - ii. We need this event and set it on the calendar
  - iii. Mike intends to invite organizer to January meeting.
  - iv. Colleen is willing to co-chair this event. Mike will also contact Barb Gerber.
- e. Shawn: ASN binders of available animals
  - i. We will distribute it at petsmart and other pet stores.
  - ii. Turned the binder into Shawn every month and he will update it.
  - iii. We need a list of where these binders go.
  - iv. Wal-mart has big display for our shelter in the store that we should update.

- H. Newsletter Ideas Due by Nov 22
  
- I. Close Board Meeting @ 8:10 pm
  - a. Job descriptions:
    - i. Animal health manager
    - ii. Contracted vet
    - iii. Review descriptions at next board meeting
  - b. Policy and procedures
  - c. County mailing response
  
- J. Business presented by directors: None
  
- K. Adjournment at 8:42 p.m.