

GREEN COUNTY HUMANE SOCIETY
BOARD MEETING MINUTES
AUGUST 13TH, 2008
6:00 P.M.

The meeting opened at 6:00 p.m. Board members present were Paul Barrett, Chris Soukup, Mick McClain, Yvonne Schutte, Barb Gerber, Tracy Pederson, Sue Curran, Heidi Treuthardt and Mary Jane Grenzow. Others present were Dan Barthoff, Tonya Kelly, Jarrett Kelly, Angie Meyer, Carol Mixdorf and Katelyn O'Brien. Katelyn O'Brien was introduced to the board by Paul Barrett. Katelyn's design was chosen to be the new GCHS logo. Katelyn graduated in 2008 from New Glarus and will be attending college in the study of graphic design. The board commended Katelyn for her professional looking work and thanked her for her time and effort in designing the logo.

Mary Jane made a motion to accept the new design as our official logo and was seconded by Sue Curran and the motion passed.

Dan Barthoff spoke on the board's feral cat policy. GCHS's contract with the city will soon be up and policies need to be in place by 10/1. Dan spoke about streamlining the feral cat process. Since the definition of "feral" cat can vary greatly, Dan suggested that it be stated in the new contract that we do not take "trapped cats". He would also like to remove the word "unwanted" in our city contract and also specify that we will take "live" cats and dogs only. In the 2000 city contract it states that a person is an owner if they have taken care of the cat for 7 days. The county contract was made in 2001. He also would like to guarantee the amount of funds we get from the county in the new contract. Dan also suggested we define the procedure for taking in an animal and clarify that law enforcement should be picking up strays. He will be taking care of the contract wordings and will get back to us with the final results.

The secretary's report was submitted and passed.

Treasure's Report—Chris reported that there was a generous donation of \$1000 from Lance Sathoff and also a donation of \$2248.00 from the Swiss Colony to be designated for the building fund. There is \$3630.00 left in the SNAP fund. He also reported that in July our expenses exceeded our income by \$3,196.20 but as of year to date we are still in the black by \$7987.10. Chris questioned the pager bill he received. It was confirmed by Tonya that we have not used pagers for quite some time. Chris said he cancelled the account and our check will be returned. During the treasurer's report it was brought up that it seemed like the aluminum cans have been disappearing at an alarming rate. It was discussed that a system to lock to cans up be put in place. Paul is looking into doing that.

Shelter Director's Report—Tonya reported that in July we had 45 incoming cats and 34 dogs. For outgoing we had 29 cats and 27 dogs. Currently we have 42 dogs, 74 in the cattery and 46 cats in the trailer. Many cats in the trailer are ready to be moved to the cattery but cannot because it is full. There are 7 dogs and 8 cats in foster homes. There

are also 2 foster pending adoption dogs. Tonya reported on going to channel 3 every other Tuesday. Dodger, who was on the first airing, was adopted. The interview airs on Tuesday mornings at 6:15 and 9:00 am. Tonya also mentioned that she will be on vacation September 5th to the 14th. Tonya and Jarrett said that they have started to obedience train the dogs at the shelter. They train on Tuesday evenings from 6:00 to 7:00 and are donating their personal time for this. Tonya said that anyone is welcome to come and help. Paws on Parade has 19 shelter dogs in it, 4 alumni and 16 wiener dogs with 4 in the open group.

Unfinished Business—the board training with Lynne Blinkenberg will be held Thursday September 25th at PDC at 6:30 p.m.

Access training—Tracy reported that Angie Meyer will be checking with Swiss Colony to do the access program for free and she will do the training.

New Business—Paul reported that the Strategic Planning Committee will be working with a two year time span. Members of this committee are Paul Barrett, Mike Doyle, Mike Sanders, Jim Ramsey, Tracy Pederson and Heidi Treuthardt. He reported that he has received plans from Dane County and Dubuque.

Committee Reports

Executive-It was reported by Paul that two employees have had their reviews.

Volunteers-Angie Meyer introduced Carol Mixdorf as a committee member. Angie handed out the information for the volunteer orientation meeting. The meeting is open to the public and will be held Wednesday October 15th from 6:00 to 7:00 and Saturday October 18th from 1:00 to 2:00. Angie reported that the committee needs to define tasks and pinpoint what times volunteers are needed the most. She has updated the handbook and will be contacting all volunteers via email or mail with welcome letter. The Monroe cheerleaders will be helping at the farmers market until October 25th. They will also be doing a second dog/car wash and helping with the Halloween parade.

Special Events—The beer garden on the square raised \$345.00 with the insurance being \$50.00. \$40.00 was brought in at the pop corn stand. Barb reported that on Friday August 22 Amcore bank will be holding a tailgate party from 11:00 to 3:00. On August 23rd there will be a dog/car wash. The PDC golf outing is September 6th from 10:00 to 4:00. The garage sale at Monroe Auto Sales will be October 2 through the 4th with a bake sale on Thursday. Festival of Trees is December 6th. There is a limit of 12 on the silent auction items and Sue Barrett and John Rosa are designing the tree. Barb is contacting Mary Schmidt to help with the silent auction items.

Financial Development—Tracy reported that an annual statistics table must be submitted by October 1st for the Maddies grant. She has found that we do not meet some of the requirements that are needed to get this grant. The requirements

have been changed. Tracy is following up with people to see what other programs we qualify for.

Public Relations—Mary Jane is planning on sending a press release for the dog/car wash, the tailgate party at Amcore Bank and Paws on Parade. Heidi will be contacting Tracy Hamilton about using the new logo on various products. Tracy is willing to donate his time.

Membership—Sue reported that 35 renewals are going out for July and 60 for August. Four of them from July have been returned. She stated that any member not active since 2005 will be gone from the list. She is creating a new sponsorship form with the fees listed on it.

Policies and Procedures—Mick is working on updating the manual. He said that policies need to be defined before any further work can be done. He is also adding a contact list for the shelter.

Building and Grounds—Paul reported that the breezeway has been opened up so that dog walkers can see who is entering, therefore hopefully eliminating any mishaps between dogs.

Building Committee—Nate Klassy is meeting with the city about the land around the ethanol plant. We will be updated as soon as anything comes up.

Outdoor Adoptions—Jarrett reported that 3 cats have been adopted to an outdoor home. He stated that only specific cats are available to outside homes. Sherri Fiduccia has volunteered to help with finding outdoor homes.

SNAP—We have received \$5000.00 for the SNAP fund from the United Way. This donation is approved yearly after going through a required interview with the United Way Board.

Medical Advisory—Tonya reported that she is working on dates to meet.

Euthanasia-Yvonne reported about a blue heeler that is blind and in foster care that isn't doing so well. The dog is in acute pain and is becoming aggressive. The dog is lashing out at the foster family and other animals. The committee will meet and will have to make a decision soon.

Public Comments: A comment was made that the entrance of the shelter needs to be kept clean and in order. Adding storage bins was discussed and will be looked into.

The meeting was adjourned at 8:45. The next meeting will be September 10th at 6:00 p.m. at the Monroe Public Library.

These minutes were submitted and written by Heidi Treuthardt, Secretary.

